

## Gloucestershire Local History Association Privacy Notice

Gloucestershire Local History Association (GLHA) is subject to data protection regulations under UK law, which control the use of personal data.

GLHA will –

- Comply with the data protection laws of the UK.
- Only collect personal data (name and email address) for the purpose of the administration of GLHA and its activities.
- Only contact an individual by email if they have given their permission for us to do so. An individual can withdraw that permission at any time by contacting GLHA.
- Look after the data and notify members immediately if there has been a data breach.
- Allow an individual to see the data held about them, and, if necessary, amend or delete all or part of the data.
- Review data regularly, and when no longer needed for the administration of GLHA, delete and destroy it carefully so that it cannot be accessed in future.
- Not pass the data to a third party without an individual's explicit consent to do so.

Any queries regarding GLHA's Privacy Policy should be directed to the GLHA Chair (email: [chairman@gloshistory.org.uk](mailto:chairman@gloshistory.org.uk)).

This policy was agreed at a GLHA Committee meeting on 31 January 2018

Review date: January 2020